



9:34

84



Home



Service Delivery



Monthly Summary



Documents



Mileage



Staff Activity Fees



Training Videos



Document Scans

Upon signing into eVero on the mobile app, this is the screen you will see. In order to clock in, please choose the service delivery icon.



May 04, 2026

Victoria



Back

Service Summary

New



CAROSONE, VICTORIA

Direct Support Professional

- Community Services
- Site Based Services

Today Missing Documentation Rejected This week La

Program

All

>

Individual

All

>

Once you select service delivery, you will be brought to this screen. Please leave everything blank as the program and individual can remain "all" and simply click new session in the bottom left corner.



No data available

Tap the button below to retry.

Retry

+ New Session

3

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84

< Service Summary Programs

Q Search Programs

Cancel

SDS-Self-Hired Community Habilitation



GPS Required

SDS-Self-Hired Respite



GPS Required

On this screen, you will choose the service that you are providing. Please remember that community habilitation is a goal baring service. If you are working community habilitation you will be required to document services. If you are providing respite, you will not be required to document services other then clocking in and out.



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Search individual... Cancel

 SDS-Self-Hired Community Habilitation

CAROSONE, VICTORIA

☒ Miller, Gavin

0/2



Once you choose the service you will be providing, the name of the individual(s) you serve will populate here. You will select who you are working with and then press done in the upper right corner.

[< Back](#)

Punch In

[Done](#)

CAROSONE, VICTORIA

Direct Support Professional

Program

SDS-Self-Hired Community Habilitation



Department

Self-Hired Comm Hab



Reason

Direct Service



Comments (Optional)

Type your comments

**This screen is auto populated for you,
there is nothing you need to do here
other then press done in the right hand
corner.**



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Victoria 



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Session



 Individuals

Miller, Gavin



Total Duration
00:00:00

Billing Unit
0

Time to next unit
15:00

 Start

 0/2

**You will select start in order to start your shift.
This is clocking in.**

 Stop Session



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Victoria





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Session



Individuals

Miller, Gavin



Total Duration

00:00:02

Billing Unit

0

Time to next unit

14:58

Start Time

09 : 35 : 39 AM

Stop Time



Stop



0/2

Once you clock in, the clock will start running for your shift.

*If you are providing community habilitation, you will press the note pad under the stop time in order to document services. Please note that you should be documenting your services while you are clocked in and working with the participant.



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[Session](#)

Services



Miller, Gavin

SDS-Self-Hired Community Habilitation

☐ View All Sessions

Services

 May 04

1. Hab Goal

Service Type: Habilitative Goal**Frequency:** On Going**VO:** Outcome

2. Support Goal

Service Type: Habilitative Support**Frequency:** On Going**VO:** Outcome 2

Periodic Staff Supports

Please refer to safeguard grid for additional safeguards

You will click into the specific goal you are working
on in order to document services

COM HAB ONLY



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Miller, Gavin

SDS-Self-Hired Community Habilitation

Staff Support

Physical Select >Verbal Select >Gestural Select >Partial Physical Select >Supervision Select >

Individual Response

Select ✓

Service Location

Select ✓

Comments

You will need to document staff supports, individual response, service location, and comments.
COM HAB ONLY





Individuals Response

[Cancel](#)

Fully Engaged

Partially Engaged

Refused, Staff Cont. To Prompt

Personal Safeguard

Document individual response.



9:37

84

< Services

1 / 2

Save



Miller, Gavin

SDS-Self-Hired Community Habilitation

Staff Support

Physical	Select	>
Verbal	Select	>
Gestural	Select	>
Partial Physical	Select	>
Supervision	Select	>

Individual Response

Fully Engaged

Service Location

Select

Service Location

Done

Document service location

At Home

In the Community

Other

Cancel

12

9:37

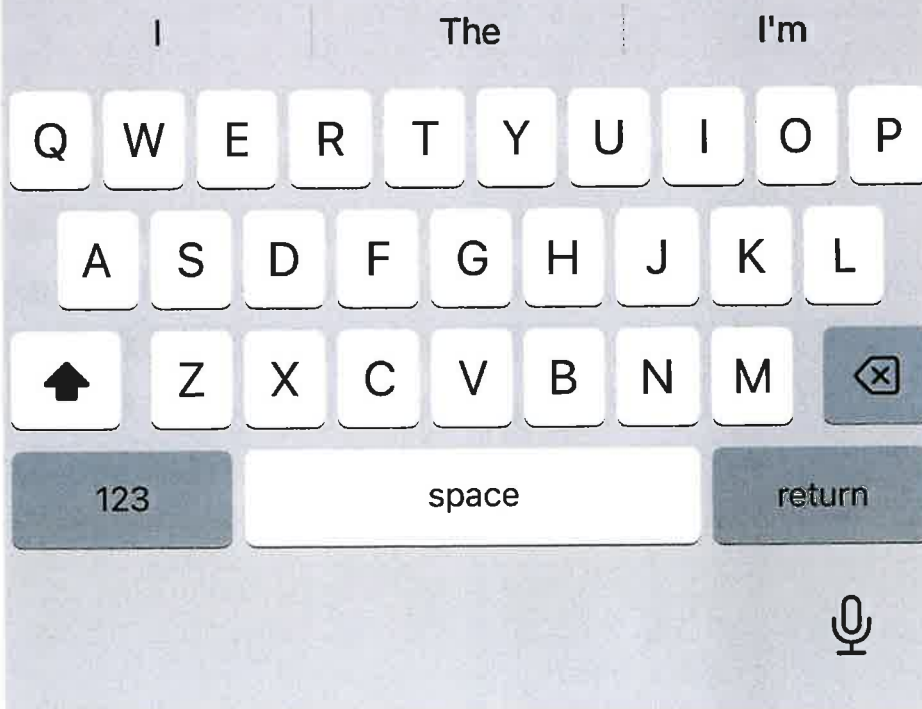
83

Cancel

Comments

Done

Write what you worked on- you
must write 30 characters in order
to move on. Comments are
REQUIRED
COM HAB ONLY





9:37



 Back

Session



 Individuals

 Miller, Gavin



Total Duration

00:02:15

Billing Unit

0

Time to next unit

12:45

Start Time

09 : 35 : 39 AM

Stop Time



Stop



Once all services are documented and you are ready to end your shifts, please press the stop sign under start time



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Victoria 

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Session Summary



MILLER, GAVIN

SDS-Self-Hired Community Habilitation

Community

42 Merrill Ave, New York, NY, 10314

 Stop 09:37 AM

Service Detail

05-04-2026

Service Given by
Carosone, VictoriaTotal Duration
0 hrs 2 mins

Start Time

09 : 35 : AM

Stop Time

09 : 37 : AM

Services

1 Hab Goal - Fully Engaged (Billable)

Signature

No Signature Found



Sign

Once you end your shift, the family you work for will have the option to sign off on it. This method is PREFERRED.



9:38



[Back](#)

Signature

[Done](#)

Signature Type

-- Select--



Name

Title

Signature type

[Done](#)

Guardian/Designee

Individual

Other

[Cancel](#)

[< Back](#)

Session Summary



MILLER, GAVIN

SDS-Self-Hired Community Habilitation



Service Detail

05-04-2026

Service Given by
Carosone, VictoriaTotal Duration
0 hrs 2 mins

Start Time

09 : 35 : AM

Stop Time

09 : 37 : AM

If the family can not approve on the spot, you will select unable to capture signature during session. The family will then be require to approve the shift on there portal at a later time.

Services

1 Hab Goal - Fully Engaged (Billable)

Signature

No Signature Found

 Sign☐

Unable to Capture Signature During Session

Proceed